

**WILLIAMSTOWN CITY COUNCIL  
REGULAR COUNCIL MEETING  
NOVEMBER 2, 2015  
7:00 P.M.**

**PRESENT:** Mayor Skinner, Kim Crupper, Troy Gutman, Greg Middleton, Liz Wagoner, Amanda Winters, Laura McClanahan, and Jeff Shipp

**ALSO PRESENT:** Arnold Caddell and Jamie Baker-Nantz

**ABSENT:** Ken Stone

Mayor Skinner welcomed guests and television audience with request that guests sign in.

Mayor-Skinner requested all in attendance to stand and Pledge Allegiance to the American Flag.

**INVOCATION:** Greg Middleton

**ANNOUNCEMENTS/REPORTS – Mayor Skinner**

- a. 2015 Election Day is tomorrow. Don't forget to exercise your right to vote.
- b. The next Special Council Meeting will be on Tuesday, November 17, beginning at 7 p.m.
- c. All offices within City Building will be closed on Thursday, November 26, and Friday, November 27, for the Thanksgiving Holiday.
- d. City Employee/City Council Christmas Luncheon will be held on Friday, December 4, beginning at noon, at the Williamstown Baptist Church.

**AUDIENCE RECOGNITION/PRESENTATION**

Mayor Skinner welcomed the audience in attendance.

**Corrections and Approval of Minutes for Regular Council Meeting of October 5, 2015, and Special Council Meeting of October 20, 2015**

There were no questions nor discussion on the Minutes being presented to City Council. Therefore, Liz Wagoner made the motion to approve the Minutes for the Regular Council Meeting of October 5, 2015, and Special Council Meeting of October 20, 2015. Greg Middleton seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ken Stone	absent
Troy Gutman	yes	Liz Wagoner	yes

Greg Middleton      yes

Amanda Winters      yes

All in attendance voted in favor. Motion carried.

**UNFINISHED BUSINESS**

**Second Reading of Ordinance 2015-16, Public Right-of-Way Ordinance Amendment**

As directed by City Council, Jeff Shipp gave the second reading of Ordinance 2015-16, Public Right-of-Way Ordinance Amendment, in summary.

There were no questions nor discussion pertaining to the Ordinance. Therefore, Kim Crupper made the motion to approve Ordinance 2015-16, Public Right-of-Way Ordinance Amendment. Greg Middleton seconded the motion, and the vote was as follows:

Kim Crupper      yes

Ken Stone      absent

Troy Gutman      yes

Liz Wagoner      yes

Greg Middleton      yes

Amanda Winters      yes

All in attendance voted in favor. Motion carried.

**NEW BUSINESS**

**First Reading of Ordinance 2015-17, Kentucky League of Cities Funding Trust Lease Program Revenue Bonds, Variable Rate 2008 Series A**

As directed by City Council, Jeff Shipp gave the first reading of Ordinance 2015-17, Kentucky League of Cities Funding Trust Lease Program Revenue Bonds, Variable Rate 2008 Series A, in summary.

Jeff Shipp explained that this is a renewable bond issue from 2008 and that Kentucky League of Cities is asking the City to renew it. Mayor Skinner said that the original bond issue ordinance was done during Mayor Caldwell's term in 2008.

There were no questions nor discussion.

**First Reading of Ordinance 2015-18. Kentucky League of Cities Funding Trust Lease Program Revenue Bonds, Variable Rate 2008 Series B**

As directed by City Council, Jeff Shipp gave the first reading of Ordinance 2015-18, Kentucky League of Cities Funding Trust Lease Program Revenue Bonds, Variable Rate 2008 Series B, in summary.

Jeff Shipp explained that Ordinance 2015-18 is a renewable bond issue that is for Series B Bonds and is similar to Ordinance 2015-17, which is for Series A Bonds.

There were no questions nor discussion.

**First Reading of Ordinance 2015-19, Text Amendment of the Official Williamstown Zoning Ordinance, Article XI (Off-Street Parking and Access Control Regulations), Section 11.1 (Design and Layout of Off-Street Parking Areas)**

As directed by City Council, Jeff Shipp gave the first reading of Ordinance 2015-19, Text Amendment of the Official Williamstown Zoning Ordinance, Article XI (Off-Street Parking and Access Control Regulations), Section 11.1 (Design and Layout of Off-Street Parking Areas), in summary.

Jeff Shipp explained that this text amendment had been submitted to the Grant County Planning Commission, in which a Public Hearing was held on September 28, 2015, at which time the Planning Commission voted upon and provided favorable recommendation of the text amendment. This ordinance will allow the parking space size to decrease from 200 square feet (10'x20') to 161 square feet (9'x18').

Liz Wagoner asked the purpose of revising the parking space size. Mayor Skinner stated that St. Elizabeth is wanting to re-do their parking areas and asked for smaller parking space size in order to allow for more parking spaces within their parking plan.

There were no further questions nor discussion.

**City Council Authorization to Submit to the Grant County Planning Commission an Application for their Recommendation of a Text Amendment to the Official Williamstown Zoning Ordinance, Article X, (District Regulations), Section 10, A-1 (Agricultural-One) Zone**

Mayor Skinner asked Laura McClanahan to explain the proposed text amendment.

Laura McClanahan stated that Mayor Skinner and she had some meetings with Hale Contracting pertaining to their, possibly, selling at a future date their current property and the possibility of relocating the business to a piece of property that is zoned as A-1. This text amendment would allow as a Conditional Use a contractor's office and accessory storage yard, while the equipment and contents of the storage yard are to be enclosed with a fence or wall or to be screened according to requirements of the Zoning Ordinance. Kim Crupper asked if "contractor" was too broad of a term and if it could be narrowed down. Jeff Shipp stated that Laura McClanahan and he had discussed the exact same thing when the proposed text amendment was drafted and decided that the Board of Adjustment would utilize the element of control as a Conditional Use for what type of contracting businesses would be permitted as well as the type of property enclosure or screening that would be required. Jeff Shipp, further, explained that if wording within the text amendment was too specific, then possible further text amendments could arise.

There were no further questions. Therefore, Amanda Winters made the motion to authorize to submit the proposed text amendment to the Grant County Planning Commission for their review and recommendation. Kim Crupper seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ken Stone	absent
Troy Gutman	yes	Liz Wagoner	yes
Greg Middleton	yes	Amanda Winters	yes

All in attendance voted in favor. Motion carried.

**Motion to go into Executive Session per KRS 61.810 (1)(b) – Property**

Liz Wagoner made the motion to go into Executive Session. Troy Gutman seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ken Stone	absent
Troy Gutman	yes	Liz Wagoner	yes
Greg Middleton	yes	Amanda Winters	yes

All in attendance voted in favor. Motion carried.

**Motion to come out of Executive Session**

Mayor Skinner stated that there were no votes taken while in Executive Session.

Troy Gutman made the motion to come out of Executive Session. Amanda Winters seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ken Stone	absent
Troy Gutman	yes	Liz Wagoner	yes
Greg Middleton	yes	Amanda Winters	yes

All in attendance voted in favor. Motion carried.

**City Council Authorization for Mayor and City Representatives to Negotiate and to Execute any and all Paperwork Associated with Sale of City-Owned Property Located on South Main Street**

Liz Wagoner made the motion to authorize the Mayor to enter into a purchase agreement incorporating the terms contained in the letter of intent. Amanda Winters seconded the motion, and the vote was as follows:

Kim Crupper	yes	Ken Stone	absent
Troy Gutman	yes	Liz Wagoner	yes
Greg Middleton	yes	Amanda Winters	yes

All in attendance voted in favor. Motion carried.

**Adjourn**

Greg Middleton made the motion to adjourn. Liz Wagoner seconded the motion, and the vote was as follows:

Kim Crupper            yes  
Troy Gutman            yes  
Greg Middleton        yes

Ken Stone                absent  
Liz Wagoner            yes  
Amanda Winters        yes

All in attendance voted in favor. Motion carried.  
Meeting adjourned.

**Signed:**

12/9/15  
DATE

Vivian Link  
Vivian Link  
City Clerk/Treasurer

Rick Skinner  
Rick Skinner, Mayor  
City of Williamstown, Kentucky

Laura McClanahan  
Laura McClanahan, Zoning Administrator  
Recording Minutes on Behalf of the City Clerk's Office