

**WILLIAMSTOWN CITY COUNCIL
REGULAR COUNCIL MEETING
APRIL 3, 2017**

PRESENT: Mayor Skinner, Kim Crupper, Greg Middleton, Robert Perry, Matthew Smith, Ken Stone, Amanda Winters, Laura McClanahan, and Jeff Shipp

Mayor Skinner welcomed guests and television audience with request that guests sign in.

Mayor Skinner requested all in attendance to stand and Pledge Allegiance to the American Flag.

INVOCATION: Amanda Winters

ANNOUNCEMENTS/REPORTS - Mayor Skinner

- a. All offices will be closed within City Building on Friday, April 14, in observance of Good Friday.
- b. Special Council Meeting will be held on Tuesday, April 18, beginning at 7 p.m.

AUDIENCE RECOGNITION/PRESENTATION

No one in audience.

Corrections and Approval of Minutes for Regular Council Meeting of March 6, 2017, and Special Council Meeting of March 21, 2017

Greg Middleton made the motion to approve the Minutes for Regular Council Meeting of March 6, 2017, and Special Council Meeting of March 21, 2017. Ken Stone seconded the motion, and the vote was as follows:

Kim Crupper	yes	Matthew Smith	yes
Greg Middleton	yes	Ken Stone	yes
Robert Perry	yes	Amanda Winters	yes

All voted in favor. Motion carried.

UNFINISHED BUSINESS

Second Reading of Ordinance 2017-02, Fiscal Year 2016/2017 Budget Amendment

As directed by City Council, Jeff Shipp gave the second reading of Ordinance 2017-02, Fiscal Year 2016/2017 Budget Amendment, in summary.

Mayor Skinner asked if there were any questions pertaining to Ordinance 2017-02. There were no questions or further discussion, therefore, Robert Perry made the motion to accept Ordinance 2017-02. Kim Crupper seconded the motion, and the vote was as follows:

Kim Crupper	yes	Matthew Smith	yes
Greg Middleton	yes	Ken Stone	yes
Robert Perry	yes	Amanda Winters	yes

All voted in favor. Motion carried.

NEW BUSINESS

First Reading of Ordinance 2017-03, Safety Assessment Fee

As directed by City Council, Jeff Shipp gave the first reading of Ordinance 2017-03, Safety Assessment Fee, in summary.

Jeff Shipp stated the Ordinance consists of eight pages in which a draft of the ordinance had been discussed previously at a Caucus Meeting.

Mayor Skinner asked if there were any questions pertaining to Ordinance 2017-03. There were no questions or discussion.

Resolution No. 2017-02, Re-Appointments/Appointment to Northern Kentucky Regional Ethics Authority Enforcement Committee

As directed by City Council, Jeff Shipp gave the reading to Resolution No. 2017-02, Re-Appointments/Appointment to Northern Kentucky Regional Ethics Authority Enforcement Committee.

Jeff Shipp explained to City Council that in 1994 the City of Williamstown established a Code of Ethical Conduct by Ordinance. The City of Williamstown entered into an interlocal agreement to join the Northern Kentucky Regional Ethics Authority in order to have the Code of Ethics implemented and enforced. Jeff Shipp explained that Resolution 2017-02 was re-appointing existing members and making one new appointment to the Northern Kentucky Regional Ethics Authority with terms to expire January 31, 2019.

Mayor Skinner stated that there is at least one annual meeting per year of the Enforcement Committee and then proceeded to briefly explain some of the functions of the Enforcement Committee.

Mayor Skinner asked if there were any further questions pertaining to Resolution No. 2017-02. There were no further questions or discussion, therefore, Ken Stone made the motion to accept Resolution No. 2017-02. Amanda Winters seconded the motion, and the vote was as follows:

Kim Crupper	yes	Matthew Smith	yes
Greg Middleton	yes	Ken Stone	yes
Robert Perry	yes	Amanda Winters	yes

All voted in favor. Motion carried.

City Council Consideration/Approval of Mayor and City Staff to Obtain Necessary Paperwork and to Proceed with the Advertising and Sale of 6.965 acres of City-Owned Property Located on the North Side of Humes Ridge Road Beginning Approximately 1200 Feet East of U. S. 25

Mayor Skinner explained to City Council that the 6.965 acres of City-owned property located on the North side of Humes Ridge Road was declared surplus by City Council in 2012. Gerald Caldwell had done a survey prior to the property being declared surplus and took approximately 2.5 acres away from the existing 9.62 acre parcel in order that the City would be able to retain the 2.5 acres since it is adjacent to the Cable head-end property in case of an expansion for cable/satellite equipment or water towers.

Mayor Skinner stated that the 6.965 acres is accessed at \$58,000 and asked City Council if they would like to have an appraisal done on the 6.965 acres. Ken Stone asked Mayor Skinner if he thought the 6.965 acres could be used at a later date by the City. Mayor Skinner stated that he and Cable Superintendent Roy Osborne were in agreement that the 2.5 acre strip being retained by the City would be sufficient for head-end/satellite expansion if the need should arise. Robert Perry stated that the original 9.62 acres were bought by the City with plans on moving electric poles and other equipment to the property, however, when the Cincinnati Bell building was bought by the City, the electric poles and other equipment were moved to the Cincinnati Bell building.

Kim Crupper stated that he felt an appraisal needed to be done and for the Mayor to advise City Council of the appraised amount prior to doing a Request for Bid to sell the property.

Mayor Skinner asked Jeff Shipp if a motion was in order instructing the Mayor to obtain an appraisal for the 6.965 acres, in which Jeff Shipp stated yes. Therefore, Kim Crupper made a motion requesting Mayor Skinner to proceed with obtaining an appraisal on the 6.965 acres. Robert Perry seconded the motion, and the vote was as follows:

Kim Crupper	yes	Matthew Smith	yes
Greg Middleton	yes	Ken Stone	yes
Robert Perry	yes	Amanda Winters	yes

All voted in favor. Motion carried.

City Park - Ken Stone

Mayor Skinner asked Ken Stone to explain his idea for a City Park.

Ken Stone said that walking downtown Williamstown one day that he looked at a little grave site off of the corner of the Municipal parking lot behind where Marlene's and the Grant County News used to be. The grave site/memorial marker is approximately 7 inches by 11 inches and is the memorial for Howard (a.k.a. "Slim") Tomlin's dog that used to ride in Slim's basket of his bicycle from approximately 1989 until 2002. Slim had lived in the housing complex behind the Post Office and had been a grave digger and a known fixture of the community. Upon the dog's death, Stanley's had donated the memorial for Slim's dog.

Ken Stone stated that in Portland, Oregon, sits the smallest park, measuring 452 inches, and is included within the Guinness Book of World Records. Ken Stone stated that he thinks that having a small area around Slim's dog's marker and having a smallest park in downtown Williamstown could be an attraction to draw people into the downtown area that would, also, promote business activity. Ken Stated that the Kiwanis has an Action Club and some of the clients of North Key could be caretakers of the park so there would be very little expense to the City. Ken Stone stated that Guinness does not readily accept other applications currently for the "World's Smallest Park" since the one in Portland, Oregon, has had that title since the mid-70s, however, declaring the world's smallest park in Williamstown could be an attraction. Discussion took place about the park.

Robert Perry asked Jeff Shipp what would need to be done to declare the small area as a park? Jeff Shipp said that the formalities are probably as simple as a resolution showing the dimensions of the park and identifying features to designate the area as a public park.

Amanda Winters asked what it takes to be the world's smallest park. Ken Stone stated that Williamstown's park would need to be smaller than the one in Portland, Oregon. Robert Perry recommended that Ken Stone get exact measurements of the proposed park adjacent to the Municipal parking lot, confer with Jeff Shipp about a resolution declaring the area a public park, and to then bring it back to City Council for consideration.

Adjourn

Adjourn

Kim Crupper made the motion to adjourn. Greg Middleton seconded the motion, and the vote was as follows:

Kim Crupper	yes	Matthew Smith	yes
Greg Middleton	yes	Ken Stone	yes
Robert Perry	yes	Amanda Winters	yes

All voted in favor. Motion carried.
Meeting adjourned.

Signed:

5/2/17

DATE

Vivian Link

Vivian Link
City Clerk/Treasurer

Rick Skinner

Rick Skinner, Mayor
City of Williamstown, Kentucky

Laura McClanahan

Laura McClanahan, Administrative Office Manager/
Zoning Administrator, recording Minutes on behalf
of City Clerk's Office

