

**CITY OF WILLIAMSTOWN  
400 NORTH MAIN STREET  
WILLIAMSTOWN, KY 41097  
(859) 824-6351**

**VARIANCE REQUEST APPLICATION**

NOTE: Please attach additional pages if additional space is needed to answer any question.

Applicant Name: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Property Owner's Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Address of Property: \_\_\_\_\_ Zone Classification: \_\_\_\_\_

Dimensional Variance Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In considering variances, the Board of Adjustment does not have discretionary powers under State and Local law. Further, the Board does not possess the power to grant a dimensional variance to permit a use of any land, building, or structure where that use is not permitted by the Zoning Ordinance in the zone in question or to alter the density of dwelling unit requirements in the zone in question. The Board's decision must be based on findings of fact that are based on the evidence presented during the hearing. A dimensional variance shall not be granted by the Board of Adjustment until the following findings of fact are submitted demonstrating:

1. That specific conditions and circumstances exist which are unique to the applicant's land and do not exist on other land in the same zone: \_\_\_\_\_  
\_\_\_\_\_

2. That the manner in which the strict application of the provisions of the Zoning Ordinance would deprive the applicant of a reasonable use of the land in the manner equivalent to the use permitted other land owners in the same zone: \_\_\_\_\_  
\_\_\_\_\_

3. That the unique conditions and circumstances are not the result of actions of the applicant taken subsequently to the adoption of the Zoning Ordinance: \_\_\_\_\_

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4. Reasons that the dimensional variance will preserve, not harm, the public safety and welfare and will not alter the essential character of the neighborhood: \_\_\_\_\_

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5. That granting the dimensional variance requested will not confer on the applicant any special privilege that is not conferred by the Zoning Ordinance to other lands, structures or buildings in the same zone. No nonconforming use of neighboring lands and structures in the same zone shall be considered grounds for the issuance of a dimensional variance: \_\_\_\_\_

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6. The dimensional variance is the minimum variance that will make possible the reasonable use of the land, building, or structure: \_\_\_\_\_

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7. That granting of the dimensional variance will be in harmony with the general purpose and intent of the Zoning Ordinance as well as the adopted Comprehensive Plan, and will not be injurious to the neighborhood, or otherwise, detrimental to the public welfare: \_\_\_\_\_

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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Date Completed Application Received: \_\_\_\_\_

The following must be attached to the application before it can be considered to be complete:

1. Deed or Survey Plat;
2. Site Plan showing the dimensions of the structure(s) on the property, distances from the structure(s) to the property line, easements, adjoining roadways, and any other information pertinent to the request; and,
3. Payment of applicable fees.